



DRAFT
Virginia Aviation Board
Meeting Minutes
October 22, 2003

MINUTES OF THE VIRGINIA AVIATION BOARD MEETING – OCTOBER 22, 2003, 9:00 A.M.
THE MASSIE BUILDING, RICHMOND INT'L AIRPORT, RICHMOND, VIRGINIA 23250.

MEMBERS PRESENT

Roger L. Oberndorf, Chairman
John G. Dankos, Jr.
Bob L. Johnson
William J. Kehoe
Robert H. Neitz
Marianne M. Radcliff
Dr. Alan L. Wagner
Emmitt F. Yeary

OTHERS PRESENT

Airport Managers, Sponsors, Consultants, Engineers, State Government Representatives, Business Owners, City & County Representatives, and Federal Government Representatives

Mr. Oberndorf called the meeting to order. The minutes from the August 2003 Board Workshop and Meeting were approved. Motion made by Mr. Johnson and seconded by Mr. Kehoe.

Reports/Announcements:

The Chairman called on Michael Mills to give the Safety Report (A copy of his report is attached). The Department has been conducting Aviation Safety seminars at Richmond, Norfolk and Blacksburg. Over 300 pilots have attended. It is evident that the pilots that are having accidents are not the ones attending the seminars. The safe pilots are maintaining their currency. Mr. Neitz asked if Mr. Mills could begin to brief the Board on trends that appear in the accident statistics.

The Chairman called on Charles Macfarlane to present the Department of Aviation Report. He asked Trish Fulcher to brief the Board on the use of electronic fund transfer (EDI) for expense reimbursement. She explained the instructions in the Board's handout. Mr. Macfarlane reported on his visit to Bridgewater Airpark and Stafford Regional Airport. He received a nice briefing from Mike Stolfus of Dynamic Aviation regarding the refurbishment of the large number of King Airliners that they procured from the Department of Defense for civil use. Of his visit to Stafford, he referred to some problems that remain between the County and the Airport Authority that are delaying the airport development process.

Mr. Macfarlane called on Jim Bland to speak to the through-the-fence operation at Lonesome Pine Airport. Mr. Bland explained that the Chairman had executed a Deed of Easement with the two adjacent landowners and the Department asked them to rewrite this agreement based on new provisions that the Department

could accept. Mr. Bland checked with Mr. Witt before the Board meeting and Mr. Witt indicated that these changes were not possible. Mssrs. Yearly, Beall, Page and Bland met after the Workshop on the previous day and discussed a response and follow-up strategy. Mr. Yearly commented on a draft letter that Mr. Bland prepared. This letter is to be sent upon completion.

The Air Tour flew into Richmond International Airport on September 22, 2003. With beautiful weather, approximately 200 people turned out to view these vintage aircraft. (Seth Dye showed pictures of several of these aircraft to the Board). The EAA Fly-In took place at Dinwiddie Airport that same weekend. Attendance was down largely due to Hurricane Isabel that had come through on the Thursday before.

Damage due to Hurricane Isabel was not felt by many of the airports. Hampton Roads Executive Airport suffered the most significant damage with the loss of a row of hangars, additional hangar damage and other damage to the terminal building. Mr. Macfarlane indicated that the airports were contacted both before and after the storm to determine what assistance could be afforded by DOAV. As a result DOAV has discovered that the Department needs a better system of communications with the airports in such a situation. Many telephones were not in service and as a result, the Department could not contact the managers and sponsors. DOAV is working to address this issue.

Mr. Macfarlane attended the VAOC meeting in Culpeper. One issue that was addressed was the DEQ requirement to address small quantities of fuel that is dumped onto aprons when pilots pre-flight their aircraft. The week before, a meeting took place in Manassas to address this issue. Attending were representatives of DEQ, DOAV, FAA and two airports. It is the Department's plan for this committee to develop some uniform guidelines for all airports to address this issue and begin to come into compliance.

Mr. Macfarlane reported that Virginia received an award at the NASAO meeting in Charlotte recognizing its precedent setting work in AWOS networking in 1983. The Facilities and Equipment Plan that was completed in 1983 was instrumental in setting a direction for FAA and all of the other states. In that same light, DOAV has requested that Vernon Carter replace Jim Bland on the NASAO Navids Committee.

Mr. Macfarlane reported that he intends to make the Leesburg Town Council presentation to Loudoun County as well. Chris Hudson, AOPA Regional Rep., has begun to form a General Aviation Coalition to represent general aviation before legislative and other government bodies. A weekly e-newsletter addressing regulatory and legislative issues will be coming out for the first time around the first of November. It will be sent to airports and VAB members. DOAV is compiling a list of aviation-related businesses that reside in the Commonwealth. This list is to solicit support for aviation programs

The planned Kitty Hawk trip to attend the Centennial of Flight celebration is set for December 15-17, 2003.

The Chairman called on Keith McCrea to present the SATS report. Mr. McCrea reported that VSATS Lab had a presence in Oshkosh and demonstrated synthetic vision. The program has received \$3.2 million in NASA funding that will be matched by private sector companies. The Board was briefed at the June meeting on the projects. On November 24, 2003, Danville will be announced as the SATS airport for the 2005 demonstrations. Keith introduced Mr. Jim McDaniel to brief the Board on Automatic Dependent Surveillance (ADS-B). Mr. McDaniel showed a video on the real time benefits of ADS-B. A copy of his Power Point presentation is attached. After the VAB meeting, DOAV met with Mr. McDaniel to determine if Virginia will be a participant in the East Coast Deployment of ADS-B along with the states of Maryland and North Carolina.

Old Business:

The Chairman called on Cliff Burnette to give a report on General Aviation Security. A copy of his presentation was handed out.

New Business:

The Chairman called on Mike Swain to present the projects for funding.

Mike informed the Board that the Department had made an error in August with regard to the Roanoke ACIP projects and did not catch it during the meeting. The error resulted in an over-allocation of \$240,000.00 to Roanoke Regional Airport. That error also caused three other projects at Shenandoah Valley (SHD) and Stafford Regional (RMN) not to be funded. These projects need to be addressed at this meeting.

Mike presented the *Original* and the *Revised* Roanoke reports for purposes of comparison. He recommended that the Board fund the Roanoke projects in accordance with the revised summary sheet. Mr. Dankos made the motion to correct the situation. Mr. Neitz seconded the motion. Discussion followed. Mr. Johnson made the point that checks should be implemented to avoid this same mistake in the future. Also he asked if any other airport was damaged due to this error. Mr. Swain report that none were. There were no delays to the three projects at SHD and RMN. Mr. Johnson also expressed his concern that he was not notified of this situation until he received his Board package. The motion was approved.

Mr. Swain presented the projects for Shenandoah Valley Regional and Stafford Regional Airports. Mr. Johnson moved that the Shenandoah Valley Parking Lot Improvements (Design) be approved. The motion was seconded by Mr. Kehoe and approved. Mr. Swain also presented the two Stafford Projects for Terminal Building Design and Terminal Building Utility Design. Mr. Neitz Made to motion to approve, Mr. Kehoe seconded. Motion carried.

Mr. Swain also informed the Board that they had not approved the applications for Virginia Resources Authority loans at the August and that we had received two additional applications since then. He presented each application as follows:

<u>Airport</u>	<u>Projects Description</u>	<u>Loan Amt.</u>	<u>Action</u>
Blue Ridge	Hangar with Offices	\$1,012,000	Approved
Blue Ridge	Clear Span/T Hangars	\$200,000	Approved
Manassas	Corp. Hangar Site Prep	\$1,348,482	Approved
Middle Peninsula	Terminal Building	\$550,000	Approved
Winchester	T-Hangars/ Bond Refinancing	\$1,724,000	Approved

Discussion followed regarding the amount of VAB funding that was approved for the T-Hangar project at Winchester, and regarding the Board's role in this approval process.

Mr. Swain presented the financial report in order to address the projects submitted for the consideration at the October meeting. The Board had \$117,149.35 for Air Carrier/Reliever Discretionary projects and \$132,320.32 for General Aviation projects. These allocations are covered in detail in the memorandum from Mike Swain to Roger Bowling, dated October 28, 2003 (copy attached).

The one action not consistent with the Department's recommendations was the application from Hampton Roads airport for T-Hangar Site preparation. This project did not have the required environmental approvals when the Board package was mailed to the members. That approval was received the day of the mailing. Since Hurricane Isabel destroyed a set of t-hangars, the sponsor requested that the Board consider funding this project since the environmental approvals were subsequently received. This request could not be approved based on the current financial report. In order to approve this request, an additional allocation had to be withdrawn from a sponsor. The Department recommended that the Board withdraw the allocation of \$185,000 for T-Hangar Site Preparation from Stafford Regional Airport. Discussion ensued. Mr. Neitz made to motion to withdraw. Mr. Kehoe seconded and the motion carried.

Ms Betty Wilson was called on to present the promotion projects. She reported that there was \$9,200.00 for allocation in the Promotion Program and \$30,000.00 available for allocation in the Air Service Development and Enhancement Program. There were no projects to consider.

The Chairman called on Terry Page to give the FAA report. Mr. Page reported that the total FAA funding placed under grant for FY 03 was approximately \$62 million. In 2002, it was approximately \$70 million and in 2001 it was approximately \$80 million. It should increase in years to come. He reported that the FAA had finalized all of the FY 04 requests for discretionary funds. Congress has not approved the reauthorization of the AIP program but he anticipates that they will, and that we will get the funds needed. The Eastern Region has a new Manager of the Airports Division. His name is William Flanagan.

The Chairman called on Jim Bland to present the resolution of the Automatic External defibrillators. The resolution was in the Board's notebook. The resolution was approved

The Chairman called on Keith McCrea to present the resolution concerning the appropriation of aviation special funds for Facilities and Equipment which addresses many safety needs at Virginia's licensed public use airports. Board was given a copy of this resolution. The resolution was approved as well.

Public Comment Period:

The Chairman called on Mr. Jerry W. Davis, Executive Director of the Northern Neck Planning District Commission for a presentation. Mr. Davis introduced Mr. Bill Pennell, County Administrator of Lancaster County and Ken Eades, County Administrator of Northumberland County. He indicated that the planning district was very supportive of a new general aviation airport in the Northern Neck. They recently submitted the final draft of the Site Selection study and were awaiting a response from the Department. Kevin Clarke, of Campbell and Paris, then gave a presentation on the history of the project which includes the feasibility study and the need to be entered into the National Plan of Integrated Airport Systems. A copy of the presentation is attached.

Board Member Comments and Reports:

The Chairman called on Board members for reports or comments.

Mr. Yeary: The Department should make every effort to get good coverage by ADS-B in Southwest Virginia.

Mr. Dankos: The Northern Neck PDC had completed three studies funded through the Aviation Board. They have now completed the site selection study and are working diligently to get the project moving forward. Mr. Dankos offered a motion to direct the Department of Aviation to get behind this project. Ms. Radcliff provided a second to the motion, and the motion carried.

He reminded the Board of the General Aviation Coalition. AOPA is spearheading this effort to bring together small airport/aircraft coalition for lobbying and to advance the cause of general aviation.

Mr. Neitz indicated that the Land Use Subcommittee will meet at 11:00 AM, December 9, 2003. Keith McCrea, Cliff Burnette and Terry Page will assist.

With no further business the meeting was adjourned.

ATTACHMENTS